



BGH REFERENCE NUMBER:

\_\_\_\_\_

(Office only)

**REQUEST ORDER FORM – (CONFIDENTIAL)**

Completed forms to be returned to: [requests@biggrouphug.org](mailto:requests@biggrouphug.org)

<p><b>REQUESTING AGENCY DETAILS</b></p>	<p>AGENCY NAME: _____</p> <p>AGENCY ADDRESS: _____</p> <p>_____</p> <p>NAME OF CASEWORKER: _____</p> <p>EMAIL ADDRESS: _____</p> <p>MOBILE NUMBER _____</p> <p>DATE REQUEST SENT TO BGH: _____</p> <p>DATE REQUEST REQUIRED BY: _____</p>
<p><b>REQUESTING CLIENT DETAILS</b> (Required by BGH for packaging &amp; statistical info.only)</p>	<p>NAME OF ADULT CLIENT: _____</p> <p>ETHNICITY: _____ GENDER: _____ AGE: _____</p> <p>NUMBER OF CHILDREN: _____</p> <p>PREGNANCY ESTIMATED DUE DATE: _____</p> <p>GENDER: _____ AGE: _____ GENDER: _____ AGE: _____</p> <p>GENDER: _____ AGE: _____ GENDER: _____ AGE: _____</p> <p>LOCATION OF CLIENT: _____</p> <p>LIVING SITUATION: _____</p> <p>REASON FOR SEEKING ASSISTANCE: _____</p> <p>_____</p> <p>NO. OF TIMES BGH SUPPORT PREVIOUSLY REQUESTED FOR THIS CLIENT: _____</p> <p>ADDITIONAL INFORMATION FOR BGH CONSIDERATION: _____</p> <p>_____</p> <p>_____</p> <p>_____</p>
<p><b>BGH USE ONLY</b></p>	<p>PACKED: _____ PACKED BY: _____</p> <p>CHECKED: _____ CHECKED BY: _____</p> <p>COLLECTED: _____ COLLECTED BY: _____</p> <p>DELIVERED: _____ DELIVERED BY: _____</p>



BGH REFERENCE NUMBER:

\_\_\_\_\_

(Office only)

**CLOTHING PACKS**

AGE	GENDER	CLOTHING SIZE	SHOE SIZE	QTY PROVIDED (BGH USE)	CHECKED BY (BGH)
		GENDER	AGE	SIZE(KG)	QTY PROVIDED (BGH USE)
<b>NAPPIES</b>					
<b>DISPOSABLE</b>					
WIPES					
NAPPY BAG					
<b>BOOKS/TOYS &amp; GAMES</b>					
<b>FEEDING EQUIPMENT</b>					
BOTTLES					
STERILISER					
BREAST PUMP					
<b>TOILETRIES</b>					
NEWBORN					
CHILD					
ADULT FEMALE					
NURSING PADS					



BGH REFERENCE NUMBER:

\_\_\_\_\_

(Office only)

SANITARY PRODUCTS	PADS	TAMPONS	LINERS	PLEASE TICK PREFERENCE
<b>BEDDING (LINEN)</b>				
BASSINETTE				
COT				
<b>EQUIPMENT</b>				
BASSINETTE			COT	
UMBRELLA STROLLER			HIGH CHAIR	
CAR SEAT			BABY CARRIER	
CAPSULE			PORTACOT	
BOOSTER SEAT			BABY BATH	
PRAM: SINGLE		DOUBLE	TANDEM	PLEASE TICK PREFERENCE
SAFETY GATE			BOUNCER	
PLAYPEN			PLAYMAT	